MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Thelma Hayter, DMH
Scribe:	Sara Parks
Date:	3/2/05
Time:	10 - 11 a.m.
Location:	Crossroads, Conference Room 3

IPRS Core Team Attendees:

	Sharlene Bryant	**Others:**	
x	Cathy Bennett	x	Tim Sullivan
x	Cheryl McQueen	X	Kellie Fessler
	Deborah Merrill	x	Sandy Flores
	Gary Imes	x	Carlisa Stallings
	Joyce Sims	X	Sara Parks
x	Paul Carr	x	Mike Frost
	Rick Debell	X	Chris Ferrell
	Thelma Hayter		
	Jeffrey Poole		

Attendees:

x	Alamance-Caswell	x	Onslow
x	Albemarle	x	OPC
x	Catawba	x	Pathways
x	Centerpoint	x	Pitt
x	Crossroads		Riverstone
x	Cumberland	x	Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
	Edgecombe-Nash	x	SE Center
x	Foothills		SE Regional
x	Guilford	x	Smoky Mountain
X	Johnston	x	Tideland
	Lee-Harnett	x	VGFW
x	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
x	New River	x	Wilson-Greene

Attendees:		
Agenda:		
Item No.	**Topics**	
1.	**Division and EDS Review**	**Upcoming checkwrites**: March 4, 11, 18, 24
		Tim Sullivan: Update Medicaid issues
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
		Area Programs joining this week:
2.	**Area Programs**	Roll call Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
		No checkwrite this past week.
		Questions/comments about Upcoming checkwrites – March 4, 11, 18, 24
		Agenda items Approve 2/16 minutes for posting
		Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233.
		IPRS Questions or Concerns –
		Tim Sullivan – MMIS Updates
		Updates to Roll Call? Any other area program questions/comments? DMH and/or EDS concluding remarks.

Next Meeting: March 9, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	**Upcoming Checkwrites** March 4, 11, 18, 24 – Next week will be long on NCXIX side which may slow IPRS down; however IPRS will still finish first.
2.	**Tim Sullivan -** Update Medicaid issues – The CSR to alleviate EOB 1551 was received on 2/25/05. It didn't go in, but we anticipate it going in by 3/11/05. We did not receive sign off . The TPL Bypass 2017 and 2012 have not gone in. I am not sure if Shannon received any ICN examples.
3.	**Bug Central Status:** 5 bugs
4.	**Key CSRs:** We have a meeting following Core Team and will discuss at that time.
5.	**Operations Support – File Maintenance, Security** – Cheryl looked over FM and it's fine.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	**Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue.
3.	No Checkwrite to review
4.	Questions/Comments about upcoming checkwrites: March 4, 11, 18, 24

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
5.	**Agenda items** Approve 2/16 minutes for posting – need to add W. Highlands and Eastpointe to 2/23 attendance list Cheryl – I have been out of the office since Friday and will be back in the office tomorrow. I will return phone calls and emails at that time. Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233. We still need OPC, Rockingham, and Onslow to complete this. Comments: OPC responded that their IT Manager Craig Salter has the information. His number is 919-913-4056 if you need to reach him. Rockingham responded that their county IT department is handling this.
6.	**IPRS Questions or Concerns** – Q: Janet (Wilson Green) – We have claims being transferred to Medicaid/Medicare for approval and Medicaid is denying them for non – Medicaid service. Any idea why this is happening? A: Call Provider Services with examples. Q: Beth (Pathways) – So Cheryl does that mean you haven't received my question I sent to Q & A? A: Correct. Q: Kathy (Rockingham) – If a psychiatrist is seeing MH SAS clients and is asked to enroll in both, does he need two provider numbers for MH SAS? A: Enroll with type specialty with multi SA covered by MH pop groups & SAS pop groups. Q: Jeanna (Catawba) – I sent a request for two security changes and have not heard anything in a week? A: Kellie will check on this. **Tim Sullivan**– **MMIS Updates –** The CSR to alleviate EOB 1551 was received on 2/25/05. It didn't go in, but we anticipate it going in by 3/11/05. We did not receive sign off . The TPL Bypass 2017 and 2012 have not gone in. I am not sure if Shannon received any ICN examples.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

Medicaid Questions or Concerns

Q: Tom (Western Highlands) – What you just described, is that for Medicaid eligible clients?
A: Yes.
Q: Any update on 1548?
A: It is tied to EOB 1551.
Q: Agnes (Cumberland) – 1551 has the system been updated yet with the changes?
A: No we received sign off and they should go in on 3/11/05.

Q: Tom (Western Highlands) – Has DMA made a final decision on override codes submitted weeks ago?

A: No – maybe within a couple weeks.

Q: Jeanna (Catawba) – If a provider is eligible to enroll and have not enrolled, they can't bill unless they enroll right? Also, once they enroll can they retro bill?

A: Correct to the first question and Yes they can retro bill.

Q: When should eligible providers enrolled?

A: Should have enrolled as of 2/1/05. The grace period was through 2/28/05.

Q: Carol (Pitt) – What do you mean about staff enrolling on 7/1/05?

A: Employees of your facility on your payroll do not have to enroll until 7/1/05.

6. **Updates to Roll Call?**

Sherry (Western Highlands) – Were present at the 2/23/05 meeting.

7.

Any other area program questions/comments:

Cheryl will be attending meetings for the new system regarding layout of the RA. Please send any comments you may have to Q & A and reference the RA in the subject line if you have suggestions. Do this by the end of the week.

Q: Are you talking about 835 or paper RA?

A: Paper RA.

8. **DMH and/or EDS Concluding Remarks:**

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						